



PROGRAMME HIGHLIGHT REPORT – July 2015

Aim

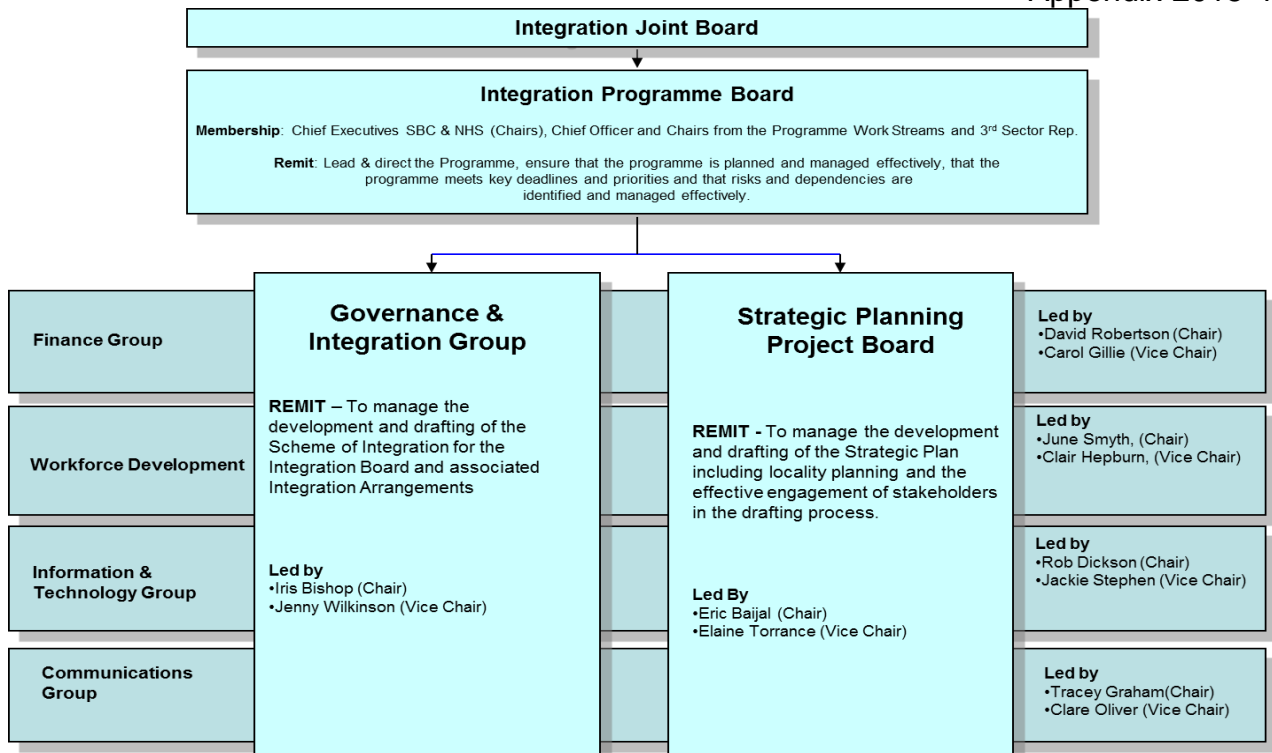
- 1.1 To provide an outline update on progress in the delivery of the Integration Programme.

Background and Summary

- 2.1 The Programme aims to deliver:

1. a Scheme of Integration (effectively the governance and operating arrangements for the partnership) by April 2015 in line with national, legislative timescales. A draft of the Scheme was submitted to the Scottish Government by the deadline. However, feedback on the Scheme has since been received from the Scottish Government requesting clarification on a number of points. It is anticipated that a revised draft will be re-submitted to the Scottish Government in August. The status of this work is **AMBER** – although still within the broad national timescales.
2. a Strategic Planning Framework for the delivery and commissioning of services under the new integration arrangements. The Strategic Planning Framework needs to be in place by April 2016 at the latest. Our local target was to have this in place by October 2015. However, following the last meeting of the IJB and the need to make further revisions to the second draft, it revised local target of February 2016 is proposed – a slip of just over three months. This is within national timescales, however, given the slippage – and until the revised timescales are agreed – the status of the work is shown as **RED**.

- 2.2 There are currently 6 work streams supporting the programme as shown below.



2.3 The two main Work Streams are:

- Governance & Integration Group – responsible for the delivering the Scheme of Integration
- Strategic Planning Group – responsible for delivering the Strategic Plan.

2.4 These 2 work streams are supported by 4 Work Streams

- The Finance Group
- The Workforce Development Group
- The Information, Performance and Technology Group
- The Communications and Engagement Group

2.5 Progress across each of these groups is summarised below and in the attached A3 summary sheet.

Headline Progress in the Reporting Period (March/April)

3.1 Progress continues to be made across all work streams over the reporting period. In particular:

- **Scheme of Integration** –The draft Scheme of Integration has been submitted to Scottish ministers on the 31st March as per the programme plan and as per the national timescales. The papers were presented as work in progress to both the Council and Health Board on the 2nd of April. Feedback on the submitted Scheme was received on 29th May from the Scottish Government. This set out 36 areas where further clarification or amendment was required.

A revised Scheme of Integration has been drafted and will be submitted to the Scottish Government.

Nationally, 18 of the 32 Partnerships have had their Schemes approved and a further 2 have been resubmitted and are with sitting with ministers prior to approval. The remaining 12 partnerships, including our own, are still to resubmit.

- **Strategic Plan** – A second draft was presented to the Integration Joint Board on the 22nd June with a view to publication in early July. The Board requested that a revised plan be drafted to incorporate a number of changes to both the style and content of the plan (see separate paper on this agenda) and agreed that timescales should be extended to enable this. Given this, proposed timescales have been identified which would see:
 - work on re-drafting the plan – to end of September
 - Publication in mid-October (assuming approval by the Integration Joint Board at its meeting on the 12th October)
 - consultation over the plan – mid-October to end December
 - stakeholder engagement events – November and early December
 - Final approval by the Integration Joint Board would be on 1st February 2016 for noting by the Health Board and Council on 18th and 25th February respectively.

The above plan represents a slip of just over three months on the published timescales but is still within the national deadline of the 31st of March 2016. Although it provides less of a margin for error, the revised timescale provides an opportunity to work with the Strategic Planning Group in the further development of the draft and to enable better preparations for the engagement of staff and other stakeholders as part of the consultation process. It also enables feedback from the first round of stakeholder engagement to be incorporated into the revised 2nd draft.

If agreed a news release will be prepared setting out the revised timescales for the preparation of the plan.

- **Strategic Planning Group** – The Strategic Planning Group, the standing advisory body to the IJB in respect of the development, monitoring and renewal of the Strategic Plan, met on the 29th July. The key points from the meeting were that the Group:
 - Noted the proposed change in the timescales for the drafting of the Strategic Plan and the resulting opportunities to prepare for engagement in November/December.
 - Endorsed the view that the style and content of the Plan needs to be as simple as possible while striking the right balance with sufficient level of detail.
 - Welcomed the clarity of the diagrams presented by Elaine Torrance and, while recognising that further work needed to be done on these diagrams, asked that similar graphics be incorporated in the 2nd draft of the Strategic Plan
 - Noted the feedback from public engagement at the Border Union Show
 - Provided feedback on initial draft proposals for the engagement of stakeholders over the 2nd draft of the Strategic Plan in November/December.

Governance & Integration Group

- 4.1 The focus of the Group has been on the co-ordination of an updated draft of the Scheme of Integration which will be submitted to the Scottish Government. (See also 3 above.)

Strategic Planning Project Board

- 5.1 The Strategic Planning Project Board has focussed on continuing to develop a revised version of the 2nd draft of the Strategic Plan and in the development of a revised proposed timescale for the publication, consultation and finalisation of the Plan by February 2016. (See also 3 above.)

The Finance Group

- 6.1 Progress continues to be made, on schedule, on the delivery of component parts of the Finance Workstream. In the next reporting period, arrangements will be progressed for the appointment of a Chief Financial Officer.

The Workforce Development Group

- 7.1 The Group has developed a draft Organisational Development Plan for the integrated services. The Group will support Staff Engagement events in November and early December as part of the development of the Strategic Plan. Resource is being sourced to support this work stream.

The Information, Performance and Technology Group

- 8.1 Work is continuing to finalise the scope of, and resource, a programme to take forward the IT and data and information sharing issues identified in the initial investigative work.

The Communications and Engagement Group

- 9.1 The main activity has been in preparing and delivering a stand for the Border Union Show and developing proposals for the launch and consultation of the 2nd draft of the Strategic Plan.

Recommendation

The Health & Social Care Integration Joint Board is asked to **note** the report.

Policy/Strategy Implications	The programme will result in Joint Working policies and a 10 year Strategic Plan, with a 3 yearly review and renewal cycle, for the commissioning and delivery of integrated adult Health and Social Care services across the borders.
Consultation	The programme will involve extensive consultation over the development, delivery, review and renewal of integrated services as part of an associated Communications and Engagement plan.

Risk Assessment	A risk management approach is applied across the programme.
Compliance with requirements on Equality and Diversity	Integration arrangements will seek to identify and address equality and diversity issues and will be subject to the appropriate Impact Assessments.
Resource/Staffing Implications	None at this stage, however the Programme will address resource and staffing implications via its Workforce Development work stream and through its staff engagement arrangements.

Approved by

Name	Designation	Name	Designation
Susan Manion	Chief Officer Health & Social Care		

Author(s)

Name	Designation	Name	Designation
James Lamb	Programme Manager		